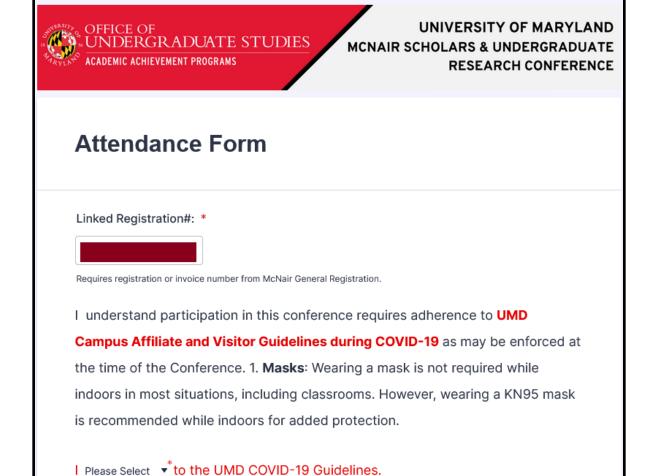
UNIVERSITY OF MARYLAND MCNAIR SCHOLARS & UNDERGRADUATE RESEARCH CONFERENCE

How to submit Presentation Abstracts

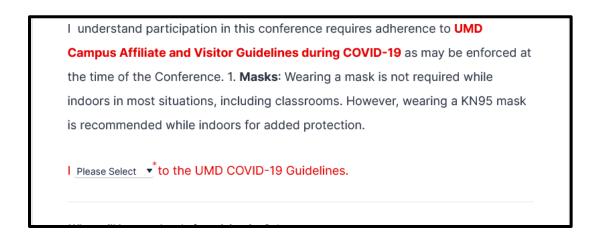
Once a program director or staff has completed the conference registration process, they will receive an invoice via email that includes a custom hyperlink to the **McNair Conference** – **Attendance Form**. This form allows registrants to provide contact details, dietary choice, allergy restrictions, request reasonable accommodations and **submit presentation abstracts**. If you need to make changes to existing registration, please email at **mcnairconference@umd.edu**.

1. Navigate to your institution's conference Attendance Form.

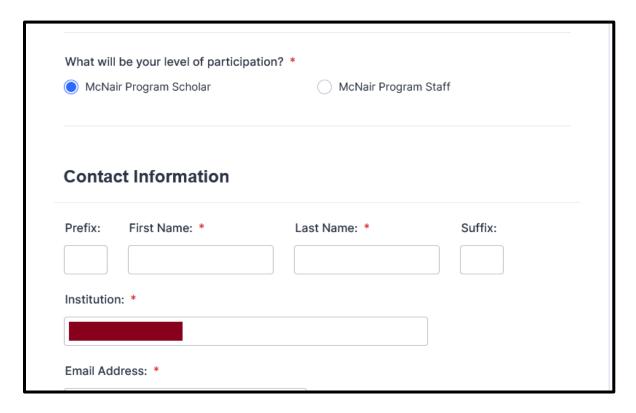
Start by requesting the custom hyperlink to the McNair Conference – Attendance from your program director or staff.



2. Select Yes/No to adherence to UMD COVID-19 guidelines and fill the online form



3. Select your level of participation and enter contact details, dietary choice, allergy restrictions and request reasonable accommodations.



If your level of participation is as a McNair Scholar with the intention of presenting, select the type of presentation. This will show extra fields to submit your abstracts.

4. Complete the presentation section by providing your Directors email, your discipline/major, the title of your presentation, your faculty mentor, abstract blurb [10 to 250 word count] and a list of coauthors.

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